

## Privacy Notice – Coronavirus (COVID-19) Students, Parents and Staff Privacy Notice

*This Privacy Notice has been written to inform students, parents and staff of Nunthorpe Multi Academy Trust about how we are using your information in light of the measures that have been introduced in response to the Coronavirus (COVID-19) pandemic. This Privacy Notice should be read in conjunction with our standard Students and Parents, and Employees Privacy Notices as well as the Department for Education (DFE)'s Privacy Notice "Academy or college representative contact details for managing delivery of Covid-19 testing."*

### Who are we?

Nunthorpe Multi Academy Trust is a 'Data Controller' as defined by Article 4 (7) of GDPR. This means that we determine the purposes for which, and the manner in which, your personal data is processed. We have a responsibility to you and your personal data and will only collect and use this in ways which are compliant with data protection legislation.

The Trust has appointed Veritau Ltd to be its Data Protection Officer (DPO). The role of the DPO is to ensure that the Trust is compliant with GDPR and to oversee data protection procedures. Veritau's contact details are:

Schools Data Protection Officer  
Veritau Ltd  
County Hall  
Racecourse Lane  
Northallerton  
DL7 8AL

[SchoolsDPO@veritau.co.uk](mailto:SchoolsDPO@veritau.co.uk)  
01609 53 2526



**\*Please ensure you include the name of the Academy in all correspondence with the DPO**

### What information are we collecting?

The categories of information that we collect, hold and share include the following:

- Basic personal information (e.g. name, student number, DOB and address) (students, parents and staff)
- Safeguarding information (students)
- Job role and evidence of employment in this role (parents)
- Attendance information (students and staff)

We will also process information which may include 'special category' data about our students including:

- Information which identifies children that are 'vulnerable' (those who have a social worker, such as children in the care of the Local Authority and those children and young people up to the age of 25 with education, health and care (EHC) plans)
- Relevant medical information (students and staff).

## **Why do we process your personal data?**

We are processing this information to facilitate the provision of care for vulnerable children and the children of critical workers.

This involves:

- Processing student information to facilitate their learning and meet any care requirements that they have.
- Processing parents' employment information to confirm their status as a critical worker.
- Processing the information of staff members who have been redeployed in order to meet resourcing needs.

Any personal data that we process about our students and parents for these purposes is done so in accordance with Article 6 and Article 9 of GDPR:

Article 6 (d) public task as supported by the Education Act 2002 for maintained schools (Section 175) or Non Maintained schools Regulations 1999 for non-maintained Schools (Section 3).

Article 9.2(i) of GDPR, where it is in the public interest on Public Health Grounds. This data is processed under the obligations set out in Public Health legislation (Regulations 3(1) and (4) of the Health Service (Control of Patient Information) Regulations 2002 (COPI)) which allows the sharing of data for COVID related purposes and where it is carried out by [a health care professional OR someone who owes an equivalent duty of confidentiality to that data].

Please refer to our standard Students and Parents and Employees Privacy Notices for further information about the lawful basis we rely upon to process your data.

## **Who do we obtain your information from?**

Much of the information we process will be obtained directly from you. We will also process information received from:

- Department for Education (DfE)
- Local Education Authority. If your child is attending one of our Academies as a result of the COVID-19 pandemic response and your child's previous Academy was in a neighbouring LEA, then we may need to obtain information from this LEA.
- Previous Academy's attended

## Who do we share your personal data with?

We are obliged to share attendance data with the Department for Education during this time. The following information will be shared:

1. The names of all children who are in attendance on each day;
2. If the child is not enrolled at our Academy, the name of the Academy where the child is enrolled;
3. Whether the child is present on each day;
4. Whether the child has parents who are critical workers;
5. If the child is vulnerable e.g. they have on an education health and care plan (EHCP), have a social worker (CiN), or are looked after children;
6. If the child is on an EHCP;
7. If the child has a social worker;
8. The time the child signed into the Academy;
9. The time the child signed out of the Academy;
10. The number of children or staff members that are ill, isolating, shielding and whether there is a suspected or confirmed case of COVID-19;
11. The number of children or staff members who have been asked to self-isolate by the NHS Test and Trace system;
12. The number of children or staff members living with a clinically extremely vulnerable person.

We may also be required to share information with neighbouring Local Education Authorities if your child is attending one of our Academy's as a result of the COVID-19 pandemic response and your child's previous Academy was in a neighbouring LEA.

For further details about who we share information with, please see our full student and Parents and Employees Privacy Notices.